

# I.C.E HORSEBOXES

## ALL ENGLAND DRESSAGE FESTIVAL

7 - 12 MAY 2024



**I. DENOMINATION OF EVENT**

VENUE: HICKSTEAD  
DATE: 06 – 09 MAY 2024  
NF: GBR  
Outdoor: **X**

**EVENT CATEGORIES:**

**X** CPEDI1\*                      **X**  CPEDI2\*                      **X**  CPEDI3\*  
 Championships     Games

**II. GENERAL CONDITIONS**

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 21 November 2023.
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020, updates effective 1<sup>st</sup> January 2024.
- FEI Veterinary Regulations, 15<sup>th</sup> edition, effective 1<sup>st</sup> January 2023, updates effective 1 January 2024.
- **FEI Rules for Para Dressage Events – 4<sup>th</sup> edition, effective 1 January 2023, updates effective 1 January 2024.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3<sup>rd</sup> Edition, effective 1<sup>st</sup> January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based on the 2021 WADA Code, effective 1<sup>st</sup> January 2021
- All subsequent published revisions, the provisions of which will take precedence.

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Approved by the FEI, Lausanne, on 15/01/2024

Signature:



Ronan Murphy  
Director Para Dressage

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: GEMMA HORNE  
Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD  
HASSOCKS, WEST SUSSEX, BN6 9NS  
Telephone: +44 1273 834315  
Email: dressage@hickstead.co.uk  
Website: www.hickstead.co.uk

#### Contact Details Show Ground:

Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD  
HASSOCKS, WEST SUSSEX, BN6 9NS  
Telephone: +44 1273 834315  
GPS Coordinates: N 50.967806, W 0.195007

Accessibility details (directions by road, nearest airport / train station): Hickstead is situated on the main A23 road, 10 miles north of Brighton and 10 miles south of London Gatwick Airport. The nearest train stations are Gatwick, Haywards Heath and Burgess Hill, and taxis operate to the showground from them all. Horseboxes should use RH17 5NU for sat navs.

### **2. ORGANISING COMMITTEE**

Honorary President: N/A  
President: EDWARD BUNN & LIZZIE BUNN  
Show Secretary: GEMMA HORNE  
Press Officer: VICTORIA GOFF

### **3. EVENT DIRECTOR**

Name: EDWARD BUNN  
Address: ALL ENGLAND JUMPING COURSE, HICKSTEAD  
HASSOCKS, WEST SUSSEX, BN6 9NS  
Telephone: +44 1273 837252  
Mobile: +44 7778 852970  
Email: dressage@hickstead.co.uk

**V. OFFICIALS**

\* Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

Ref.	Panel	Function	FEI ID	Name	NF	Level
1	Ground Jury	Ground Jury Panel of three <input type="checkbox"/> or five <input checked="" type="checkbox"/> Number of Competition arena(s): one <input checked="" type="checkbox"/> or two <input type="checkbox"/>				
		Ground Jury President	10053044	Sarah Leitch	GBR	L4/5*
		Foreign Judge	10049288	Freddy Leyman	BEL	L3/4*
		Ground Jury Member	10077949	Sue Cunningham	AUS	L4/5*
		Ground Jury Member	10051971	Anne Prain	FRA	L4/5*
		Ground Jury Member	10082880	Alexandre Lacerda Leao	BRA	L2/3*
		Ground Jury Member	10050045	Mary Robins	NZL	L2/3*
2	Technical Delegate	Foreign Technical Delegate (for Championships only)	N/A			
3	Classifiers	Chief Para-Classifier	10052902	Cecilia Rosser	HKG	4
		Assistant Para Classifier	10263957	Jenny Byng	GBR	2
4	Chief Steward	Chief Steward	10060753	Amanda Rodgers	GBR	3
5	Assistant Stewards	Assistant Steward	10049182	Sandy Lafin	GBR	1
		Assistant Steward	10073235	Sharon Arnott	GBR	1
		Assistant Steward	10141250	Lynne Campbell	GBR	1
6	FEI Veterinary Delegate	Veterinary Delegate	10050285	James Sutton	GBR	4
7	FEI Veterinary Commission	Veterinary Commission President	N/A			
		Foreign Veterinary Delegate	N/A			
		Veterinary Commission Member	N/A			
8	VSM Veterinary Services Manager / Treating Veterinarian (VR Art 1103/1105) / 24h VSM	Veterinary Services Manager	10088017	Mr Ed Lyall	GBR	1
		Treating Veterinarian	10088017	Mr Ed Lyall	GBR	1
9	Doctor/Medical Service	Doctor/Medical Service		Mr Mike Crockford	GBR	
10	Farrier	Farrier		Mr Chris Dean	GBR	

## **VI. INVITATIONS**

### **1. GENERAL**

Number of NFs invited:	ALL
State which NFs are invited:	ALL
Reserve NFs:	ALL
Number of home athletes:	10 per level
Number of athletes per NF:	25
Number of horses per athlete:	2

Open to all National Federations with Para riders: Yes  
Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

## **VII. ENTRIES**

**All Athletes & Horses participating in any International competition must be registered with the FEI.**

### **1. ENTRY DATES:**

Definite Entries:	19.04.24
Last date for substitutions:	06.05.24
Entries have to be sent to:	dressage@hickstead.co.uk

<b>Entry fee per horse:</b>	£400
Stabling fee per horse (if any):	included in entry fee (Mon, Tues & Wed)
Starting fee per horse (if any):	included
<b>VAT:</b>	Exempt
<b>Total fee per horse:</b>	<b>£400</b>

**IMPORTANT – Entries must include the following information on:**

**Horses:** • name of horse • date of birth • breed • country of birth • stud-book initials • passport number/FEI horse registration number • colour • sex • name(s) of owner(s)  
**Athletes:** • name of athlete • nationality of athlete • FEI rider registration number

## **2. NO-SHOWS/LATE WITHDRAWALS:**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: £400

## **3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:**

All further fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only approved by the FEI and listed in the approved schedule can be charged by the Organiser.

EADCMP Fee:            Included in entry fee             Not included in entry fee

Lower Level Events (CIMs) CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events CHF 25 per horse per event  
(All other events not defined as CIM)

Electricity (upon request):	£140
Manure disposal:	£36
Haylage:	£18 (no hay)
Straw:	N/A
Shavings:	£16
Tack box (duration):	£150
Non-competing horse:	£150
Additional day stabling:	£40

**All aforementioned amounts are including VAT**

VAT Number of the Organiser: 190525761



**VIII. TIMETABLE**

**Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.**

	<b>Day</b>	<b>Date</b>	<b>Time</b>
• <u>Opening of stables:</u> <b>** NO EARLY ARRIVALS WILL BE ALLOWED ENTRY BEFORE THIS TIME – NO EXCEPTIONS **</b>	Monday	06.05.24	08.00
• <u>Horse Inspection:</u>	Monday	06.05.24	14.00 – 16.00
• <u>Chef’s d’Equipe Meeting (if applicable):</u>	Monday	06.05.24	18.00
• <u>Declaration of Starters</u>	Not later than two (2) hours before the draw.		
• <u>Draw:</u>			
Competitions 1 – 5, 16 – 20 & 31 - 35	Monday	06.05.24	17.30
Competitions 6 – 10, 21 – 25 & 36 - 40	Tuesday	07.05.24	One hour after last class of the day
Competitions 11 – 15, 26 – 30 & 41 - 45	Wednesday	08.05.24	One hour after last class of the day

<b>Competitions CPEDI: 1*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Class 1 Grade IV Novice Test A	Tuesday	07.05.24	09.00	In Kind
Class 2 Grade V Novice Test A	Tuesday	07.05.24	To follow	In Kind
Class 3 Grade III Novice Test A	Tuesday	07.05.24	To follow	In Kind
Class 4 Grade II Novice Test A	Tuesday	07.05.24	To follow	In Kind
Class 5 Grade I Novice Test A	Tuesday	07.05.24	To follow	In Kind
Class 6 Grade V Novice Test B	Wednesday	08.05.24	09.00	In Kind
Class 7 Grade IV Novice Test B	Wednesday	08.05.24	To follow	In Kind
Class 8 Grade I Novice Test B	Wednesday	08.05.24	To follow	In Kind
Class 9 Grade II Novice Test B	Wednesday	08.05.24	To follow	In Kind
Class 10 Grade III Novice Test B	Wednesday	08.05.24	To follow	In Kind
Class 11 Grade IV Novice Test Freestyle	Thursday	09.05.24	09.00	In Kind
Class 12 Grade V Novice Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 13 Grade I Novice Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 14 Grade II Novice Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 15 Grade III Novice Test Freestyle	Thursday	09.05.24	To follow	In Kind
<b><u>Total Prize Money</u></b>				In Kind
<b><u>Prizes in Kind</u></b>				Yes

<b>Competitions CPEDI: 2*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Class 16 Grade IV Intermediate Test A	Tuesday	07.05.24	09.00	In Kind
Class 17 Grade V Intermediate Test A	Tuesday	07.05.24	To follow	In Kind
Class 18 Grade III Intermediate Test A	Tuesday	07.05.24	To follow	In Kind
Class 19 Grade II Intermediate Test A	Tuesday	07.05.24	To follow	In Kind
Class 20 Grade I Intermediate Test A	Tuesday	07.05.24	To follow	In Kind
Class 21 Grade V Intermediate Test B	Wednesday	08.05.24	09.00	In Kind
Class 22 Grade IV Intermediate Test B	Wednesday	08.05.24	To follow	In Kind
Class 23 Grade I Intermediate Test B	Wednesday	08.05.24	To follow	In Kind
Class 24 Grade II Intermediate Test B	Wednesday	08.05.24	To follow	In Kind
Class 25 Grade III Intermediate Test B	Wednesday	08.05.24	To follow	In Kind
Class 26 Grade IV Intermediate Test Freestyle	Thursday	09.05.24	09.00	In Kind
Class 27 Grade V Intermediate Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 28 Grade I Intermediate Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 29 Grade II Intermediate Test Freestyle	Thursday	09.05.24	To follow	In Kind
Class 30 Grade III Intermediate Test Freestyle	Thursday	09.05.24	To follow	In Kind
<b>Total Prize Money</b>				In Kind
<b>Prizes in Kind</b>				Yes

<b>Competitions CPEDI: 3*</b>	<b>Day</b>	<b>Date</b>	<b>Time</b>	<b>Prize Money</b>
Class 31 Grade III Grand Prix Test A	Tuesday	07.05.24	09.00	£225
Class 32 Grade II Grand Prix Test A	Tuesday	07.05.24	To follow	£225
Class 33 Grade I Grand Prix Test A	Tuesday	07.05.24	To follow	£225
Class 34 Grade IV Grand Prix Test A	Tuesday	07.05.24	To follow	£225
Class 35 Grade V Grand Prix Test A	Tuesday	07.05.24	To follow	£225
Class 36 Grade I Grand Prix Test B	Wednesday	08.05.24	09.00	£225
Class 37 Grade II Grand Prix Test B	Wednesday	08.05.24	To follow	£225
Class 38 Grade III Grand Prix Test B	Wednesday	08.05.24	To follow	£225
Class 39 Grade V Grand Prix Test B	Wednesday	08.05.24	To follow	£225
Class 40 Grade IV Grand Prix Test B	Wednesday	08.05.24	To follow	£225
Class 41 Grade IV Grand Prix Test Freestyle	Thursday	09.05.24	09.00	£225
Class 42 Grade V Grand Prix Test Freestyle	Thursday	09.05.24	To follow	£225
Class 43 Grade I Grand Prix Test Freestyle	Thursday	09.05.24	To follow	£225
Class 44 Grade II Grand Prix Test Freestyle	Thursday	09.05.24	To follow	£225
Class 45 Grade III Grand Prix Test Freestyle	Thursday	09.05.24	To follow	£225
<b>Total Prize Money</b>				£3375
<b>Prizes in Kind</b>				No

**IX. COMPETITIONS DETAIL**

**FIRST DAY: TUESDAY**

**DATE: 07.05.24**

**COMPETITION No 1**

Grade/Test:	1* Grade IV Novice Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 2**

Grade/Test:	1* Grade V Novice Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 3**

Grade/Test:	1* Grade III Novice Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 4**

Grade/Test:	1* Grade II Novice Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 5**

Grade/Test:	1* Grade I Novice Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

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**COMPETITION No 16**

Grade/Test:	2* Grade IV Intermediate Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 17**

Grade/Test:	2* Grade V Intermediate Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 18**

Grade/Test:	2* Grade III Intermediate Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 19**

Grade/Test:	2* Grade II Intermediate Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 20**

Grade/Test:	2* Grade I Intermediate Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

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**COMPETITION No 31**

Grade/Test:	3* Grade III Grand Prix Test A, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	£225
Prize money / split-up:	£75, £65, £50, £20, £15

**COMPETITION No 32**

Grade/Test: 3\* Grade II Grand Prix Test A, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 33**

Grade/Test: 3\* Grade I Grand Prix Test A, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 34**

Grade/Test: 3\* Grade IV Grand Prix Test A, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 35**

Grade/Test: 3\* Grade V Grand Prix Test A, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

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**SECOND DAY: WEDNESDAY**

**DATE: 08.05.24**

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**COMPETITION No 6**

Grade/Test: 1\* Grade V Novice Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 7**

Grade/Test: 1\* Grade IV Novice Test B, to be ridden from memory.

Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 8**

Grade/Test: 1\* Grade I Novice Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 9**

Grade/Test: 1\* Grade II Novice Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 10**

Grade/Test: 1\* Grade III Novice Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

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**COMPETITION No 21**

Grade/Test: 2\* Grade V Intermediate Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 22**

Grade/Test: 2\* Grade IV Intermediate Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 23**

Grade/Test: 2\* Grade I Intermediate Test B, to be ridden from memory.  
Number of horses per athlete: 2

Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 24**

Grade/Test: 2\* Grade II Intermediate Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 25**

Grade/Test: 2\* Grade III Intermediate Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

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**COMPETITION No 36**

Grade/Test: 3\* Grade I Grand Prix Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 37**

Grade/Test: 3\* Grade II Grand Prix Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 38**

Grade/Test: 3\* Grade III Grand Prix Test B, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 39**

Grade/Test:	3* Grade V Grand Prix Test B, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	£225
Prize money / split-up:	£75, £65, £50, £20, £15

**COMPETITION No 40**

Grade/Test:	3* Grade IV Grand Prix Test B, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	£225
Prize money / split-up:	£75, £65, £50, £20, £15

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**THIRD DAY: THURSDAY**

**DATE: 09.05.24**

**COMPETITION No 11**

Grade/Test:	1* Grade IV Novice Test Freestyle, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 12**

Grade/Test:	1* Grade V Novice Test Freestyle, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 13**

Grade/Test:	1* Grade I Novice Test Freestyle, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 14**

Grade/Test:	1* Grade II Novice Test Freestyle, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

**COMPETITION No 15**

Grade/Test:	1* Grade III Novice Test Freestyle, to be ridden from memory.
Number of horses per athlete:	2
Starting order:	Draw - 8414
Total prize money:	In Kind
Prize money / split-up:	N/A

\* \* \* \* \*

**COMPETITION No 26**

Grade/Test: 2\* Grade IV Intermediate Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 27**

Grade/Test: 2\* Grade V Intermediate Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 28**

Grade/Test: 2\* Grade I Intermediate Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 29**

Grade/Test: 2\* Grade II Intermediate Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

**COMPETITION No 30**

Grade/Test: 2\* Grade III Intermediate Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 2  
Starting order: Draw - 8414  
Total prize money: In Kind  
Prize money / split-up: N/A

\* \* \* \* \*

**COMPETITION No 41**

Grade/Test: 3\* Grade IV Grand Prix Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 1  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 42**

Grade/Test: 3\* Grade V Grand Prix Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 1  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 43**

Grade/Test: 3\* Grade I Grand Prix Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 1  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 44**

Grade/Test: 3\* Grade II Grand Prix Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 1  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

**COMPETITION No 45**

Grade/Test: 3\* Grade III Grand Prix Test Freestyle, to be ridden from memory.  
Number of horses per athlete: 1  
Starting order: Draw - 8414  
Total prize money: £225  
Prize money / split-up: £75, £65, £50, £20, £15

\* \* \* \* \*

## **X. FACILITIES OFFERED**

### **1. ATHLETES (and Chefs d'Equipe)**

#### **Accommodation.**

Hotel: Sandman Signature London Gatwick Hotel

Address: 18-23 Tinsley Lane South, Crawley RH10 8XH

Telephone: 01293 561186

At the expense of: The Organiser  or Athletes X

Accommodated (bed and breakfast)

#### **Meals.**

At the expense of: The Organiser  or Athletes X

Onsite catering from Tuesday 7 May to Thursday 9 May 2024

### **2. GROOMS**

#### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: The Organiser  Athletes X

#### **Meals.**

At the expense of: The Organiser  or Athletes X

Onsite catering from Monday 6 May to Thursday 9 May 2024

**N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness. As much as possible in accordance with the Organisers Guide, [Point 4.7.2 - Facilities, Services & Conditions for Grooms.](#)**

## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

Location of the draw: Show Office

### **2. COMPETITION ARENA(S)**

#### **Outdoor Arena(s)**

Total dimensions: 120m x 64m (competition arena 60m x 20m)

Type of Footing: Wax-coated sand

### **3. PRACTICE ARENA(S)**

Number of practice arenas	One
Arena - Dimensions:	100m x 50m
Type of Sand Footing:	Wax-coated sand
Lunge facilities in place	Yes X No <input type="checkbox"/>
Restaurant on the grounds	Yes X No <input type="checkbox"/>
Toilets and showers Area	Yes X No <input type="checkbox"/>
Administration and Information Area	Yes X No <input type="checkbox"/>
FEI Classification Area	Yes X No <input type="checkbox"/>
Free parking Area	Yes X No <input type="checkbox"/>

Areas must be accessible for wheelchairs.

### **4. STABLES**

Size of boxes 3m x 3m (at least 3m x 3m) an adequate number of stables must be at least 4m x 3m to accommodate the larger horses.

### **5. PAPERLESS JUDGING**

It is compulsory to have a certified software/solution in order to offer a Paperless Judging at FEI Para Dressage Events.

Will you use a FEI Certified Paperless Judging Software/Solution to manage judging at your Event? (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.)

No - and as OC, we confirm that no Paperless Judging Software/Solution will be used.

### **6. SCORING/TIMING PROVIDER**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event? The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>.

Yes. Name of the Company: Equipe  
FEI Certified Service Provider ID number: GU22Y101AKSCH

Contact person at Event

Name: Ellie Brown  
FEI ID number: 10307827  
Contact email: [ellie@hickstead.co.uk](mailto:ellie@hickstead.co.uk)

## **7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)**

Will you use other technology/service provider(s) at your Event? No

## **8. PRIZE GIVING CEREMONY**

The number of athletes required to present themselves for the prize-giving ceremony of each competition is three.

## **9. ADVERTISING ON ATHLETES AND HORSES**

The athletes are authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

## **10. TICKETING**

Are you selling ticket for spectator to attend your event: No

## **11. BETTING**

Betting will be authorised by the Organiser: No

## **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by: The Athlete

## **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival.

## **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Taxi: to be paid by the Athlete

If paid by Athlete, approximate cost per round trip: £80

## **15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

### NUMBER ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Groom:	2
Horse Owner:	two (2) accreditations per horse acc. to FEI-Passport

## **16. SUSTAINABILITY**

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Name: Shelley Ashman International Shipping  
Address: Suite 6, Swallow Court, Devonshire Gate, Tiverton, Devon EX16 7EJ  
Telephone: +44 1884 849008 (24 hours)  
Email: sheila@shelleyashmanshipping.co.uk  
Opening hours: 24 hours

On arrival each horse must be accompanied by its FEI passport.

Shelley Ashman International Shipping will advise all relevant information to all parties. They must be given the following information at least three weeks prior to the arrival of horses:

Information on all horses -

Name, age, colour, sex, FEI Passport Number and height

Name and address of Owner and/or Rider

Address where the horse is resident

Address to which the horse will return after the event

Port and date of arrival in Great Britain

Port and date of departure from Great Britain

Registration number of the vehicle that the horse / pony will travel in

Horses must be accompanied by the health certificate appropriate to their country of origin; details of the correct certificate and of any blood tests which may be needed can be obtained from the Official Transport Agents. As APHA has to be advised well in advance of the arrival of horses, it is important that full details of travel plans are provided to Shelley Ashman International Shipping at least three weeks prior to arrival.

Horses that arrive with incorrect certification may be refused entry into Great Britain.

Customs Documentation

Horses must arrive with an ATA Carnet issued in the country of origin, to cover the horse and its accompanying equipment. Should any horse travel without an ATA Carnet then either the National Federation or the competitor concerned will be responsible for the costs in connection with temporary import.

Export of Horses

All horses will require an Export Declaration and Health Certificate to leave Great Britain. These are issued by APHA, and Shelley Ashman International Shipping will obtain them providing the essential information is supplied at least 21 days before the start of the event.

Ferry / Eurotunnel Rates

Shelley Ashman has obtained special rates on most ferry crossings and the Eurotunnel. Please contact them to obtain further information.

PLEASE NOTE that the Organising Committee will not be responsible for any taxes or fines which may be due if any horse / pony or equipment does not return to its country of origin at the end of the event. Should any claim be made against the Organising Committee for any taxes or fines on horses / ponies or equipment which have remained in Great Britain the National Federation making the entry will be responsible for paying these.

The Organising Committee will not be liable for any costs incurred by extra horses or other goods being carried in horseboxes.

Athletes are reminded that the import of dogs and cats into Great Britain is strictly controlled. No quantity of hay other than that which the horse will consume during the journey may be brought into Great Britain.

## **2. HEALTH REQUIREMENTS**

### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit free from infectious disease and meet the FEI's health requirements before being allowed to compete.

### **ENTRY OF HORSES**

Required health tests and vaccinations: see above

Quarantine period: see above

Specimen Import Licence applied: see above

## **3. NATIONAL REQUIREMENTS**

See above

## **4. PONIES**

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for infectious disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or



veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1 PASSPORTS. FEI General Regulations**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations**

On arrival at an Event venue, all Horses must undergo an examination by an FEI veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and met the FEI's general health requirements to access the FEI Stables Area. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, infectious disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

### **7.4 HORSE INSPECTIONS. FEI Veterinary Regulations**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

## **7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations**

Horses may be subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).**

### **8.1 SAMPLING. FEI VETERINARY REGULATIONS**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

### **8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

The FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1 Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

### **1.1.2 Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

### **1.1.3 Press Equipment**

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## **1.2 ATHLETES AND OWNERS**

### **1.2.1 Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2 Additional Liability Information**

Athletes/owners give up all the appeals which they could exercise against the organiser, the administration, and the owners of Hickstead. Horses are accommodated in temporary stables. The Organising Committee declines any responsibility in the event of an accident. Compulsory valid personal insurances for persons and horses: Civil liability, Automobile, Individual Accident, Disease, Any Risks, Mortality, etc. In all cases, the responsibility of the organiser may not be engaged further than the upper limit of its insurance coverage. FEI Permitted Treating Veterinarians (PTVs) (Art 1005) are to have adequate professional indemnity insurance.

### **1.2.3 Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <https://inside.fei.org/content/general-regs-statutes>

Appeal: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

## 5. ADDITIONAL INFORMATION FROM THE ORGANISER

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### **DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

### **IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money: distributed to 25 % of participants.

If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed.

If there are 4 or less athletes in the competition, the table below applies.

Nbr of Starters	1	2	3	4	From 5 and above
1 <sup>st</sup>	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 <sup>nd</sup>		25%	25%	25%	
3 <sup>rd</sup>			20%	20%	
4 <sup>th</sup>				15%	
5 <sup>th</sup>					
Total distributed	33%	58%	78%	93%	

The amount to be given to each athlete must be stated in the schedule.

## **XV. ANNEXES**

### **1. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/results/p-e-dressage-results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [para-dressageresults@fei.org](mailto:para-dressageresults@fei.org), in the proper XML format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://inside.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event for all disciplines managed by an online entry system and five (5) days for all other discipline(s), unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation. The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.